2026 Fee Schedule

SECTION 1: ADMINISTRATIVE/CITY CLERK

Bad Check Fee	$50
Certified Copies	$10 (after first copy)
Certify for Non-Payment to Taxes	15% of the bill (Utilities/Escrow)
Credit Card Processing Fee	2.95%, or a minimum of $1.95
Interest Charge on Past Due Escrows	12% annually (if not paid within 30 days of bill date)
Adult Entertainment Establishment	$5,000
Public Hearing Notices	
Mailings	Actual Cost
Champlin-Dayton Press Publication	Actual Cost
Mailing Labels (Hennepin/Wright County)	Actual Cost
Recording – Hennepin/Wright County	
Abstract & Torrens Properties	Actual Cost + Staff Time
Rental Housing License- Valid for 2 years	
Single Family	$300
Duplex/Triplex	$450
Re-Inspections (per inspection)	$100
Apartments (3 or more units)	$600 per building + $50 per unit
Solicitor/Peddler/Transient Merchants	
Application Fee	$35
Weekly Fee	$30
Monthly Fee	$65
Yearly Fee	$300
1st Violation	$200 Administrative Fine
2nd Violation	$400 Administrative Fine
3rd Violation	$600 Administrative Fine
Liquor/Tobacco/Cannabis Licensing - Per Year	
On Sale Liquor License (due July 1st)	$3,000
Off Sale Liquor (due July 1st)	$400
On Sale Sunday Liquor (due July 1st)	$200
Set up License (due April 1st)	$150
On-Sale 3.2 License (due July 1st)	$200
Off-Sale 3.2 License (due July 1st)	$100
On-Sale Wine License (due July 1st)	$300
Temporary Intoxicating Beverage License (per day)	$25
Brewpub Off-Sale	$200
Brewpub On-Sale	$500
Brewer Off-Sale	$200
Brewer/Tap Room On-Sale	$300
Microdistillery Off-Sale	$200
Microdistillery Room On-Sale	$300
Cocktail/Tasting Room On-Sale	$300
Tobacco License (due January 1st)	$300
Cannabis Registration (due July 1st)*	$500
Renewal Registration (due July 1st)	$1,000
Low Potency Cannabis Registration (due July 1st)	$125
1st Failed Compliance Check – Any	$500 Administrative Fine
2nd Failed Compliance Check – Any	$1,500 Administrative Fine
3rd Failed Compliance Check – Any	Revocation of License

*Note: If Cannabis registration is for a microbusiness, the fee is waived.

SECTION 2: ACTIVITY CENTER

Park Reservation Fees - Per Day		
Refundable Deposit	$300	
Central Park	$250	
Gazebo reservation (e.g. Cloquet Overlook Park)	$75	
McNeil Park	$100	
McNeil Park with Lights	$250	
Concession Stand	$50	
Elsie Stephens Park		
Weekday Rates (Mon-Thur)		
Resident	$75	
Non-Resident	$200	
Weekend Rates (Fri-Sun)		
Resident	$175	
Non-Resident	$350	
Facility Reservation Fees		
Refundable Damage Deposit	Any Rental	
Original or Previous Issue	$450	
Returning with No Previous Issue	$300	
Non-Profit or Civic Group (501c3 or 501c4 – e.g. scouts or lions)	$150	
Weekday Rates (Mon-Thur)	Full Day	Hourly (max of full day rate)
Resident	$150	$35
Non-Resident	$225	$55
Non-Profit or Civic Group (501c3 or 501c4 – e.g. scouts or lions)	Free	Free
Set-Up Day/Early Access	$100	N/A
Weekend Rates (Fri-Sun)	Full Day	Hourly (max of full day rate)*
Resident	$250	$60
Non-resident	$375	$90
Non-Profit or Civic Group (501c3 or 501c4 – e.g. scouts or lions)	$100	$25*
Set-Up Day/Early Access	$150	N/A
Linen Rental Fees		
75-100 people (11 tables, double white linen, black linen chair covers, chair sashes, 2 skirted buffet tables, 1 skirted head table)		$270
50-75 people (8 tables, double white linen, black linen chair covers, chair sashes, 2 skirted buffet tables, 1 skirted head table)		$200
25 people (4 tables, double white linen, black linen chair covers, chair sashes, 2 skirted buffet tables, 1 skirted head table)		$125
Ala Carte Rental - Each		
Skirted Buffet Or Head Table With Top Linen		$10
Single White Table Linen		$3
Chair Cover		$2
Chair Sash		$1
Technology Rental		
Refundable deposit		$300
Basic Event Package (includes A/V podium system, HDMI compatible, Blu-ray player, projector, screen, wireless mic)		$250
Ala Carte Rental		
Flat Screen TV Cart (HDMI compatible)		$75
Wireless Mic & Sound System		$75
Second Mic		$25
Computer with wireless mouse & keyboard		$125
Activity Center & Elsie Stephens Park Package*		
Refundable deposit		$500
Resident		$375
Non-resident		$600
Corporate Meeting Package**		
Refundable deposit		$500
Rental fee		$650
Wedding Rental Package***		
Refundable deposit		$1,500
Resident		$800
Non-resident		$1,100

** Rentals Fri-Sun are available no more than 45 days ahead of event date*

** Activity Center & Elsie Stephens Package *includes one day rental (Fri-Sun) at Elsie Stephens Park between 10a-sunset and one day rental (Fri-Sun) activity center rental 10a-midnight. Package is for same-day rental only. Does not include linens, technology package, security, or other additions. City Staff has discretion to temporarily adjust ordinances upon review of the application and event.*

*** Corporate Meeting Package includes one day rental of activity center, Mon-Thurs 8a-5p, basic event technology package, and choice of linens package. price does not include any ala carte or additional items.

**** Wedding Package includes one day rental for 3 hours (Fri-Sun) at Elsie Stephens Park between 10a-Sunset and one day rental (Fri-Sun) Activity Center Rental 10a-midnight. Park & full day Activity Center is for same-day rental only. The price includes 2 hours of setup time at the Activity Center the night before event, if the building is not previously rented. Package also includes Basic Event Technology Package, and choice of Linens Package. Price does not include any Ala Carte or additional items.

SECTION 3: BUILDING**

Accessory Building over 200 square feet (Non-Residential)	Based on valuation[1] + Plan Check[2] + State Surcharge[3]
Additional C/O Inspections (after 3 inspections, each)	$100
Basement Refinishing, Remodels, and Additions Requiring Building Permit	Based on valuation[1] + Plan Check[2] + State Surcharge[3]
Discount for homes 20 years or older (remodels, basement finishes, additions)	25% reduction on Permit fee[1] and Plan Check[2] + State Surcharge[3]
Building moving permit	Based on valuation[1] + State Surcharge[3]
Building Re-inspection fee (after 2nd inspection)	$47
Deck permit	$325 + $1 State Surcharge[3]
Driveway Permit (residential)	$50 + $1 State Surcharge[3]
Driveway/Parking area permit (non-residential Less than 1 acre disturbed)	$100 + $1 State Surcharge[3]
Driveway/Parking area permit (non-residential 1 acre or more disturbed)	Based on valuation[1] + Plan Check[2] + State Surcharge[3]
Fire Suppression Permit	Based on valuation[1] + Plan Check[2]
Fence permit, fences < 7 feet	$100
Fence Permit, Fences > 7 feet	Based on valuation[1] + Plan Check[2] + State Surcharge[3]
Fireplace permit (residential)	$85 + $5 Per Additional Fixture + $1 State Surcharge[3]
Landscaping/Site Review Escrows (if required)	$3,000
Mechanical Permit (Non-residential and apartment buildings)	Based on valuation[1] + Plan Check[2] + State Surcharge[3]
Mechanical Permit (Residential)	$85 + $5 Per Additional Fixture + $1 State Surcharge[3]
Mobile Home	Based on valuation[1]+ State Surcharge[3]
Modular Home Plan Review	Based on valuation[1]+ State Surcharge[3]
New Construction Homes (Includes Townhomes, Row Homes, and similar)	Based on valuation[1] + Plan Check[2] + State Surcharge[3]
Non-Residential New Construction	Based on valuation[1] + Plan Check[2] + State Surcharge[3]
Plan Check fees	Plan Check[2]
Plumbing permit (Non-Residential)	Based on valuation[1]+ State Surcharge[3]
Plumbing Permit (Residential)	$85 + $5 Per Additional Fixture + $1 State Surcharge[3]
Water Meter (Residential): With New Construction Permit	Actual Cost incurred by City
Accessory Buildings over 200 square feet (Residential)	
200 to 1,250 square feet (sq. ft.)	$300 + $1 State Surcharge[3]
1,251 sq. ft. and over	$400 + State Surcharge[3]

*Any building permit type not mentioned (e.g. residential, commercial, industrial, new construction) fee will be **Based on valuation[1] + Plan Check[2] + State Surcharge[3]** (see section 10 below). When work requiring a permit has been commenced without first obtaining a permit, a special investigation shall be made before a permit may be issued for such work. An investigation fee, in addition to the permit fee, shall be collected whether or not a permit is then or subsequently issued. The minimum investigation fee shall be no greater than the permit fee.

**NOTES: Connection fees, and building permits are non-transferable. In the event that escrows are depleted, the applicant shall be invoiced or additional escrow may be required.

SECTION 4: Over The Counter

Drain Tiling	$85 + $1 State Surcharge[3]
Permit to exceed road restrictions	$100
Re-roofing permit (per structure)	$85 + $5 Per Additional Fixture + $1 State Surcharge[3]
RPZ	$85 + $1 State Surcharge[3]
Septic system tank demolition	$50
Septic system permit/site inspection	$400
Septic system repair	$125
Siding Permit (per structure)	$85 + $5 Per Additional Fixture + $1 State Surcharge[3]
Water Heaters	$30 + $1 State Surcharge[3]
Water Softener	$30 + $1 State Surcharge[3]
Windows/Door replacement (per structure)	$85 + $5 Per Additional Fixture + $1 State Surcharge[3]
Connection Charges	
Sewer	$100 + $1 State Surcharge[3]
Water	$100 + $1 State Surcharge[3] + Water Meter Fee in Section 3
Demolition Permits	
Commercial Units	$200 + $1 State Surcharge[3]
Garages/Barns/Pools/Mobile Homes	$50 +$1 State Surcharge[3]
Multiple Family Structures	
First two units	$150 +$1 State Surcharge[3]
Each additional unit	$50
Single-Family Structure	$100 + $1 State Surcharge[3]
Small Cell Wireless Facility Co-location Permit	
5 or less	$500
Each additional unit	$100
New Structure Permit (Per Pole)	$1,000

SECTION 5: Planning*

Additional Consultant Review	Actual cost
Commercial Kennel License (5 dogs)	See IUP/CUP in Section 6
Irrigation systems for new systems not installed with home (city sewer/water)	$99 + $1 State Surcharge[3]
Residential Kennel License (5 dogs)	See IUP/CUP in Section 6
Swimming pool permit (in ground pools or above ground pools over 5,000 gallons)	Based on valuation[1] + State Surcharge[3]
Project Recovery Rate Factor	
Engineering Services	Actual Cost
Legal services	Actual Cost
Miscellaneous Consultants	Actual Cost
City Staff Services (Per Hour)	$90
Public Hearing Notices	
Mailings	Actual Cost
Champlin-Dayton Press Publication	Actual Cost
Mailing Labels (Hennepin/Wright County)	Actual Cost
Agriculture Preserve Application (min 40 acres)	$50.00 per application
Zoning Letter	$50.00 per property
Sign Permit	
Change in sign face (no increase in size)	$25
Increase in size of existing sign	Based on valuation[1]+ State Surcharge[3] ($85 min)
New sign on existing support	Based on valuation[1]+ State Surcharge[3] ($85 min)
New permanent monument sign	Based on valuation[1]+ State Surcharge[3] ($85 min)
New permanent pole mounted sign	Based on valuation[1]+ State Surcharge[3] ($85 min)
New permanent wall sign	Based on valuation[1]+ State Surcharge[3] ($85 min)
Temporary/Event signage	$25
Non-Profit Temporary Event signage	No Cost (if documented 501c3)
Work Without Permit	***Double Fee***

*Any building permit type not mentioned (e.g. residential, commercial, industrial, new construction) fee will be based on **Based on valuation[1] + Plan Check[2] + State Surcharge[3]** (see section 10 below) with the most similar construction type. When work requiring a permit has been commenced without first obtaining a permit, a special investigation shall be made before a permit may be issued for such work. An investigation fee, in addition to the permit fee, shall be collected whether or not a permit is then or subsequently issued. The minimum investigation fee shall be no greater than the permit fee.

SECTION 6: Development **

Administrative Subdivision	$600 Application Fee;
Comprehensive Plan Amendment	$400 Application Fee; $3,500.00 Escrow
WCA Violation	$5,000 Escrow
EAW, EIS, AUAR Application	$400 Application Fee; $6,000 Escrow
Conditional Use Permit (CUP) or Interim Use Permit (IUP)	
Residential/Agriculture District	$250 Application Fee; $800.00 Escrow
All Other Districts	$400 Application Fee; $1,800.00 Escrow
Administrative Home Occupation	$85 Application Fee
Extended Home Business	Same as IUP Fees and Escrow
Concept Plan Review	$400 Application Fee; $3,500.00 Escrow
Grading/Excavating Permit When Not in a Development (cubic yards)	
50 – 99	Free
100 – 999	$100.00 for first 100 cubic yards, plus $65.00 per each additional 100 cubic yards or fraction thereof
1000 – 9,999	$350.00 for the first 1,000 cubic yards plus $60.00 per each additional 1,000 cubic yards or fraction thereof
10,000 – 99,000	$650.00 for the first 10,000 cubic yards plus $50.00 per each additional 10,000 cubic yards or fraction thereof
100,000 and over	$1,200.00 for first 100,000 cubic yards plus $25.00 per each additional 10,000 cubic yards or fraction thereof.
Hauling Fee When Using City Streets (materials hauled in or out of site)	
Less than 50,000 cubic yards	Free
Greater than 50,000 cubic yards	First 50,000 cubic yards costs $0 plus $.55 per additional one cubic yard or fraction thereof
Planned Unit Development	
Preliminary	$400 Application Fee; $5,000.00 Escrow
Final	$400 Application Fee; $5,000.00 Escrow
Amendment	$400 Application Fee; $2,000.00 Escrow
Plat Fees	
Preliminary Plat	$400 Application Fee; $275.00 per lot, or $5,000 (whichever is greater) Escrow. Initial escrow shall be capped $15,000
Final Plat	$400 Application Fee and $6,000 escrow at application AND *Initial* Escrow of 4% of Construction costs as determined by City Engineer due at pre-construction meeting prior to development work starting
Rezoning or Text Amendment	$400 Application Fee; $2,500.00 Escrow
Site Plan Application	$400 Application Fee; $1,500.00 Escrow
Technology/Software fee included in final plat, paid at time of application	$250 per lot fee
Variance	
Residential or Agriculture District	$250 Application Fee; $1,000.00 Escrow
All other districts	$400 Application Fee; $2,000.00 Escrow
Waiver of Plat	$400 Application Fee; $1,500.00 Escrow
Wetland Application	
No loss determination	$250 Application Fee; $2,000.00 Escrow
Exemption	$250 Application Fee; $650.00 Escrow
Replacement Plan	$250 Application Fee; $1,800.00 Escrow
Wetland Delineation Review	$250 Application Fee; $2,000.00 Escrow
Wetland Banking Application	$250 Application Fee; $1,250.00 Escrow
Land Development WCA Review 1-25 Lots	$400 Application Fee; $2,500.00 Escrow
Land Development WCA Review 26-50 lots	$400 Application Fee; $3,000.00 Escrow
Land development WCA review each lot over 50	$400 Application Fee; $25.00 Per Lot Escrow after 50 lots (base $3,000 Escrow)
Inspection of Restoration Plan	$250

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Note: In addition to the above fees, applicants shall be responsible for any and all staff fees/costs, attorney fees/costs, and outside consultant fees/costs incurred by the City for the review of the application and other appurtenant work. The current attorney's fee hourly rate is $200.00-$225.00 (subject to change). The applicant shall be required to deposit with the City an escrow in an amount determined by the City sufficient for payment of projected staff, attorney's, and outside consultant fees/costs. If the escrow amount is not deposited with the City, the application shall be deemed incomplete. Additional escrow will be required should the account be depleted or deemed insufficient to cover costs incurred. Any remaining escrow left after the project's close out shall be refunded. For each final plat application, construction cost estimates shall be submitted to the City and will be subject to review and approval of the City Engineer.

Section 7: Police, Fire, & Public Safety

POLICE	
False Alarm – Police (Third One and Each Thereafter Per Calendar Year)	$100
Contract Security (per hour)	$135
Finger Printing (each)	$20
Police Reports (each)	$10
Color/Digital Photos (each)	$10
Squad Video (each)	$30
Body Worn Camera Video (each)	$30
Other Videos (each)	$30
Accident Report (each)	$10
Special Vehicle Permit (valid for 3 years)	$30
Equipment Charge: (Per Hour)	
Police Squad	$50
Dangerous Dog	
Annual Registration (includes sign)	$499
Additional Sign	$50
FIRE	
Fire Watch/Fire Department Standby (Per Hour)	$95
Hazardous Material Incident (Per Hour)	$95
False Alarm Fine – Fire (Third One and Each Thereafter Per Calendar Year)	$100
Fireworks Permit	$500
Fire Code Violation	$250
Burn Permit	$50
Burning Without a Permit (Unauthorized Burn)	$300
Fire Reports (each)	$10
Equipment Charge: (Per Hour)	
Pumper/Utility	$150
Tanker	$150
Rescue/Chief Squad/UTV	$50
Staff Cost (Per Hour Per Employee)	$95
Fire Inspections	
First follow-up	Free
Second follow-up	$100
Third follow-up	$150
Fourth follow-up	$200
Temporary Membrane Structure and Tents	
First Unit	$75
Each Additional Unit	$25
PUBLIC SAFETY	
Large Assembly Permit (Per Event)	$60

Section 8: Utilities

Water Utility Rates (billed bi-monthly)	
Water Availability Fee*	$17.78
Water Usage Billed per 1,000 gallons	
0-6,000 gallons	$3.88
6,001-10,000 gallons	$4.28
0,001-33,000 gallons	$4.69
More than 33,001 gallons	$5.14
Hydrant water usage	$5.14
Irrigation Accounts Only (billed bi-monthly)	
Water Usage Billed per 1,000 gallons	
0-500,000 gallons	$3.88
500,001-1,250,000 gallons	$4.28
1,250,001-2,500,000 gallons	$4.69
More than 2,500,000 gallons	$5.14
Sewer Utility Rates (billed bi-monthly)	
Sewer Base	$24.06
Sewer Usage Billed per 1,000 (gallons)	$5.24
Sewer Only NDL 1,000 (gallons) and over	$9.95
MN Connect Fee	$2.54
Champlin Fee Per Unit Natures Crossing (monthly)	$13.45
Water Meter Base Fees (billed bi-monthly)	
5/8 or 3/4 inch meter	$17.78
1 inch meter	$52.85
1-1/2 Inch meter	$67.95
2 inch meter	$109.43
3 inch meter	$415.12
4 inch meter	$527.50
6 inch meter	$792.45
10 inch meter	$1,886.79
Late Charges/Penalties/Fees	
Late Fee Penalty (Current Amount Due)	10%
Assessment Certification Penalty (When Assessed to County)	15%
Non-Response for Water Meter Maintenance (Initiated by City)	$300 per billing cycle
Water Shut-Off and Reconnection Fee	$150

***Notes: (Residents with available water service and have not connected)**

Section 9: Development Trunk & Connection Fees

Trunk Area Charges	*Non-Residential*	*Residential (per unit)*	*High Density (12 units or greater)*
Storm Water	$11,035/acre	$3,963/unit	$549/unit
Sanitary Sewer	$7,668/acre	$2,754/unit	$382/unit
Water	$12,431/acre	$4,464/unit	$745/unit
Park Dedication	$7,979/acre	$4,542/unit	$3,129/unit
Trail Dedication	$3,246/acre	$2,824/unit	$2,541/unit

Connection Fees (Paid with Building permit)	*Non-Residential*	*Residential*	*High Density*
Sewer Access Charge (SAC)	$977/unit	$977/unit	$587/unit
Met Council Sewer Access Charge (SAC)	$2,485/unit	$2,485/unit	$2,485/unit
Water Access Charge (WAC)	$15,832/acre	$5,686/unit	$895/unit
Maple Grove WAC (paid to Maple Grove in South Dayton)	$13,888/acre, $6,944/acre (church with no weekday usage)	$3,472/unit	$2,778/unit

**Acre represents development acre defined as: Developable Area = Total Site Area - Wetland per NWI Floodplain*
**Per unit residential based on average 3 units per acre density*

Section 10: Valuation Building Permit Fees, Plan Check, & State Surcharge

[1] *Total Valuation:*	*Fee*
$1.00 - $500.00	$23.50
$501.00 - $2,000.00	$23.50 for the first $500.00 plus $3.05 for each additional $100.00, or fraction thereof, to and including $2,000.00
$2,001.00 - $25,000.00	$69.25 for the first $2,000.00 plus $14.00 for each additional $1,000.00, or fraction thereof, to and including $2,000.00
$25,001.00 - $50,000.00	$391.25 for the first $25,000.00 plus $10.10 for each additional $1,000.00, or fraction thereof, to and including $50,000.00
$50,001.00 - $100,000.00	$643.75 for the first $50,000.00 plus $7.00 for each additional $1,000.00, or fraction thereof, to and including $100,000.00
$100,001.00 - $500,000.00	$993.75 for the first $100,000.00 plus $5.60 for each additional $1,000.00, or fraction thereof, to and including $500,000.00
$500,001 - $1,000,000.00	$3,233.75 for the first $500,000.00 plus $4.75 for each additional $1,000.00
$1,000,001.00 and up	$5,608.75 for the first 1,000,000.00 plus $3.65 for each additional $1,000.00, or fraction thereof.

[2] *Plan Check Types:*	*Charge*
New Construction Homes (includes townhomes, row homes, and similar)	65% of Permit Fee
Non-Residential and Apartment Buildings	65% of Permit Fee
Master Plan Designated New Construction Homes	25% of Permit Fee

[3] *Total Valuation:*	*State Surcharge*
Fixed permit fee amount	$1 or one-half mill (.0005) of the fee whichever is greater
Valuation of $1,000,000 or less	One-half mill (.0005) of the valuation of the structure, addition, or alteration
Valuation between $1,000,000 to $2,000,000	$500 plus two-fifths mill (.0004) of the value between $1,000,000 to $2,000,000
Valuation between $2,000,000 to $3,000,000	$900 plus three-tenths mill (.0003) of the value between $2,000,00 to $3,000,000
Valuation between $3,000,000 to $4,000,000	$1,200 plus one-fifth mill (.0002) of the value between $3,000,000 to $4,000,000
Valuation between $4,000,000 to $5,000,000	$1,400 plus one-tenth mill (.0001) of the value between $4,000,000 to $5,000,000
Valuation greater than $5,000,000	$1,500 plus one-twentieth mill (.00005) of the value greater than $5,000,000.